

City of Westport
Regular City Council Meeting
June 28, 2010
MINUTES

The regular meeting was called to order at 7:00 p.m. by Mayor Michael Bruce.

The Pledge of Allegiance to the Flag followed the call to order.

Present: Louis Summers, Pat Gardner, Rex Andersen, Mayor Michael Bruce.

Absent: Desiree Dodson, Rex Bell

Staff City Admin. Randy Lewis, Clerk-Tres. Margo Tackett, Fire Chief Dennis

Present: Benn

1. Consent Agenda

- 1.1 **Approve minutes of May 24 and June 8, 2010.** Motion to approve was made by Andersen, seconded by Gardner, carried.
- 1.2 **Approve Payroll Warrants #23283-23297 in the amount of \$101,076.66.** Motion to approve was made by Andersen, seconded by Gardner, carried.

2. Public Hearing

- 2.1 **Six Year Street Transportation Plan 2011-2016.** The hearing was opened at 7:03 p.m. by Mayor Bruce.

Lewis stated that a small section of Oregon and Spokane streets were added to the 2011 year. Newell Ave. needs an asphalt overlay and was added to the 2012 list. Jetty View Dr. was added for chip seal for the 2012 year. Lewis explained that the Plan is used for internal budgeting and is required by the state agencies to qualify for grant funding.

Andersen asked how the determination is made on what streets get asphalt or chip seal. Lewis stated that it depends on the condition of the street. It is getting harder to get chip seal so more of them may be getting asphalt.

Andersen asked about the 'truck traffic' sign that was on N. Montesano st. directing trucks down Ocean Ave. instead of straight on S. Montesano St. South Montesano St. is a city arterial not a state highway. Lewis will check into this.

Summers asked about the price of chip seal compared to asphalt in how it holds up. Lewis stated chip seal will last 10-15 years and is much cheaper. If there is just surface traffic it holds up fairly well.

The hearing was closed at 7:15 p.m.

3. Ordinances & Resolutions

- 3.1 **Proposed Resolution #774 - Adopts the 2011-2016 Six Year Street Plan.** Motion to approve was made by Andersen, seconded by Gardner, carried.
- 3.2 **Proposed Ordinance #1477, 2nd Reading - Adopts the 2009 Building Codes.** Motion to approve was made by Summers, seconded by Andersen, carried.
- 3.3 **Proposed Ordinance #1478, 2nd Reading - Adopts the 2009 Int'l Fire Code.** Motion to approve was made by Summers, seconded by Gardner. Andersen asked if an existing tank that is over sized would be allowed. Chief Benn stated that it would be grandfathered in. Motion carried.
- 3.4 **Proposed Ordinance, First Reading-Amends the duties of the Planning Commission.** Lewis stated that the changes are consistent to what he had previously explained about giving the land use decisions except zoning changes to the hearing examiner. Andersen moved to approve, seconded by Summers, carried.
- 3.5 **Proposed Ordinance, First Reading-Changes the decision authority of the Hearings Examiner to a final decision.** Andersen moved to approve, seconded by Summers, carried.
- 3.6 **Proposed Ordinance, First Reading-Adopts a Water/Sewer Latecomer Program** for developer and city installed utility extensions. Lewis explained that this formalizes the process to establish a latecomer agreement. Andersen asked about the interest issue. Lewis explained that the ordinance only states what is allowed. Anything that isn't listed isn't allowed. Andersen requested that the ordinance stipulate that the costs exclude any interest so it is clear that interest isn't an allowable cost. The ordinance was **postponed** until the next meeting. Lewis will add that interest is not an allowable cost.
- 3.7 **Proposed Ordinance, First Reading-Amends the delinquent utility account inactivation process.** Summers moved to approve, seconded by Gardner. Tackett asked for clarification about late fees. Currently a \$10 late fee is billed on accounts that carry a 30 day balance. Does Council want to continue to bill the late fee after the account has been inactivated. Council did not want to continue to charge late fees after the account has been inactivated. Motion carried.

4. Staff Reports

- 4.1 **City Administrator** Lewis stated that he attended the **AWC conference** last week. He was asked to sit on a panel that testified in front of the Joint Legislation Transportation Committee during the conference. He was also asked to sit on the AWC Legislative Committee.

The Corps of Engineers has issued public notices for both the **sand fill at Half Moon Bay and the repair of approximately 200' of the revetment**. It may be done as early as late August or early September. It is anticipated that the COE will continue the revetment repairs next year.

Randy explained that there is a portion of the road along **N. Montesano Street by the convention center that is settling**. It appears that it may be an old drainage culvert that is failing. He is working with DOT on this.

Lewis stated that the City sent property owners of the house that burned on S. Montesano St. a letter notifying them that they were not in compliance with the previous agreement on the number of animals that were in their house. The City would not allow them to bring all their animals back into a residence in the City. They would have to comply with the current ordinances.

Lewis presented an **updated budget for the Westhaven Dr. project**. He explained the cost over run is \$45,912. Most of this was the need for more rock than was anticipated. To reduce costs, Council can exclude the aggregate landscaping and stamped crosswalks for a total of \$36,000. Gardner opined she would like to finish the project as planned. Andersen opined that he would like to eliminate the landscaping as it can be done in stages when the City has the funds. Andersen moved to finish the crosswalks as planned and exclude the landscaping. Motion died for the lack of a second. The project will be done as previously approved.

- 4.2 **Clerk-Treasurer** Tackett stated that she was asked by Bell to bring forward his **request to change the next three council meetings back to Tuesdays**. He didn't realize until recently that he was going to be out of town on Mondays the next three meetings. Upon discussing this with Attorney Hagen, he stated that the council can either make a motion to temporarily change the meetings to Tuesday or if they wanted to make an extended change, it should be done by ordinance. Andersen moved to change the next three meetings to the second and last Tuesday, seconded by Gardner, carried.
- 4.3 **Fire Chief** Benn gave his May stats report. He has a computer that has been down but hopes to get it repaired soon. The hose testing is scheduled for July 1.

Chief Benn stated that the volunteers have purchased a **flag pole to be put up at the Fire Hall**. There is the cost of the building permit for \$141 that he does not know who will be paying this cost. This will be reviewed.

5. Council Comments

Andersen asked about the gate at Harbor Point condos that is for public access during daylight hours. The sign that was on the gate has been off for quite some time. He asked if this can be looked into and a sign reinstalled. Lewis will look into this.

Summers asked about the limit of the storage of crab pots on Neddie Rose Dr. Lewis will look into this.

Gardner stated that the LTAC met to discuss the mynorthwest.com travel deals. They have recommended to postpone the issue until this Fall so they have more time to look into how other cities are handling the way they will be marketing the program. Council was in unison to accept the recommendation.

Gardner asked about the fence along Neddie Rose Dr. as it still seems to protrude close to the traveled way. Lewis will talk with the Port.

Gardner stated she thought it was a good idea to not allow any more planter boxes along the esplanade. Mayor Bruce stated he, Lewis, and Barnes will meet to discuss this.

6. Mayor's Report

Mayor Bruce stated that the Rusty Scuppers Event was well attended and seemed to go very well. The City received a plaque that dedicated this year's event to the City.

Mayor Bruce reminded Council that a new Mayor Protem should be appointed. This will be done at the next meeting.

7. Unfinished Business

8. New Business

- 8.1 **Westport Art Festival Event Request.** Gardner moved to approve the event as submitted, seconded by Summers, carried.
- 8.2 **Eastside Street Rods Show & Shine Event Request.** Andersen moved to approve the event as submitted, seconded by Gardner, carried.
- 8.3 **Set the public hearing for Ben Uhlig's Steet Vacation Request.** Andersen moved to set the hearing for July 27, seconded by Gardner, carried.
- 8.4 **Wspt SB Historical Society request for increased event advertising to \$1,000.** Tackett noted that the budget amount was \$500. Andersen moved to approve the request to increase the advertising amount to \$1,000, seconded by Gardner, carried.
- 8.5 **Wspt SB Historical Society request for directional sign to Museum.** Lewis will need to check with DOT as Dock St. is part of the State Highway.
- 8.6 **Request to set the 2011 Budget Workshop.** Andersen moved to set the workshop for July 15, at 10:00 a.m., seconded by Gardner, carried.
- 8.7 **Expenditure Request to purchase a compact skid loader** (or potentially advertise for sealed bids). Tackett stated that the cost of the equipment is over the threshold and would need to be advertised for sealed bids. Andersen moved to advertise to accept sealed bids for the loader, seconded by Gardner, carried.
- 8.8 **Bower's Westhaven Dr Payment Request #4.** Andersen moved to authorize the prepayment amount of \$415,754.34 when the TIB funds are received, seconded by Gardner, carried.

9. Audience Comments

Ray Brown asked if he drove down the newly paved Westhaven Dr. would the lights along the esplanade be working. Lewis stated that the lights were repaired and should be working.

10. Executive Session-none.

11. Adjournment

Motion to adjourn was made by Andersen, seconded by Gardner, carried. The meeting adjourned at 8:57.

Respectfully,

Margo Tackett
Clerk-Treasurer

Attest:

Michael Bruce, Mayor